

PDCTC

Poughkeepsie-Dutchess County Transportation Council

Unified Planning
Work Program
2008-2009



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**Adopted
March 14, 2008**

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RESOLUTION 08-01

To adopt the Poughkeepsie-Dutchess County Transportation Council (PDCTC) 2008-2009 Unified Planning Work Program (UPWP)

WHEREAS, the Poughkeepsie-Dutchess County Transportation Council has been designated by the Governor of the State of New York as the Metropolitan Planning Organization (MPO) responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the Poughkeepsie Metropolitan Area; and,

WHEREAS, the federal surface transportation programs that are the responsibility of the PDCTC are authorized by the Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA) (Pub. L. 109-59, August 10, 2005) through September 30, 2009; and,

WHEREAS, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) issued a Final Rule (Federal Register Vol. 72, No. 30) on February 14, 2007 that implemented the provisions of 23 U.S.C. 134 and 135, and 49 U.S.C. 5303 and 5304 pursuant to SAFETEA; and,

WHEREAS, 23 CFR Part 450 (Planning Assistance and Standards) Section 450.308 requires that a MPO develop a Unified Planning Work Program (UPWP) that discusses planning priorities facing the Metropolitan Planning Area and also documents transportation planning activities to be performed with funds under aforementioned titles 23 U.S.C. and 49 U.S.C. Chapter 53 for the next one or two year period; and,

WHEREAS, the 2008-2009 UPWP, developed in accordance with federal requirements and guidelines, helps consolidate and coordinate the transportation planning activities conducted by member agencies of the Poughkeepsie-Dutchess County Transportation Council, by providing a mutually-agreed upon document which identifies all transportation and transportation-related planning activities to be undertaken in Dutchess County from April 1, 2008 to March 31, 2009, regardless of funding sources; now therefore be it

RESOLVED, that the attached 2008-2009 UPWP, is hereby approved by the Poughkeepsie-Dutchess County Transportation Council; and,

RESOLVED, that the Poughkeepsie-Dutchess County Transportation Council approves the Federal Highway Administration PL Program 2008-2009 budget and the FTA Section 5303 Program 2008-2009 budget.

3.14.08
Date

By Joan Dupont
Joan Dupont, Secretary
Poughkeepsie-Dutchess County
Transportation Council

INTRODUCTION

UPWP Background

The 2008-2009 Unified Planning Work Program (UPWP) describes the work of the Poughkeepsie-Dutchess County Transportation Council (PDCTC) for the period between April 1, 2008 and March 31, 2009. Preparation of an annual UPWP is required by the United States Department of Transportation (USDOT) and forms the basis for all federal funding assistance for transportation planning. The UPWP provides agencies a way to coordinate different planning activities, and to relate transportation planning concerns to other planning activities in the region. Funds to support the work program come from Federal Highway Administration (FHWA) Planning Funds (PL) and Federal Transit Administration (FTA) Section 5303 Funds. Dutchess County and the New York State Department of Transportation provide required matching funds for all UPWP tasks. The UPWP is organized around the State Fiscal Year.

Federal transportation law requires that a U.S. Census designated Urbanized Area be represented by a Metropolitan Planning Organization (MPO), which is responsible for ensuring that Federal transportation dollars (highway and transit) are committed through a locally driven, comprehensive planning process. The MPO provides a forum for state and local officials to discuss transportation issues and, in turn, reach a consensus on transportation plans and specific programs of highway and transit projects. The USDOT relies on each MPO to make sure that federally funded projects are the products of a credible planning process, meeting the goals and priorities of the metropolitan area. To guide this planning process, a MPO must develop an annual UPWP. The UPWP includes a variety of planning activities that address on-going and emerging issues related to maintaining and improving the region's transportation system and the overall quality of life.

PDCTC Background

The PDCTC was formed in 1982 and serves as the MPO for the Dutchess County portion of the Poughkeepsie-Newburgh Urbanized Area. This Urbanized Area includes parts of Orange and Ulster Counties, with each served by their own MPO: the Orange County Transportation Council (OCTC) and Ulster County Transportation Council (UCTC). With a total population of almost 352,000, the area is classified by USDOT as a Transportation Management Area (TMA) (See Figure 1). The TMA denotation carries with it additional responsibilities for a MPO. These include requirements for a Congestion Management Process (CMP), a method to disburse FTA Section 5307 funds, and a formal federal certification review every four years.

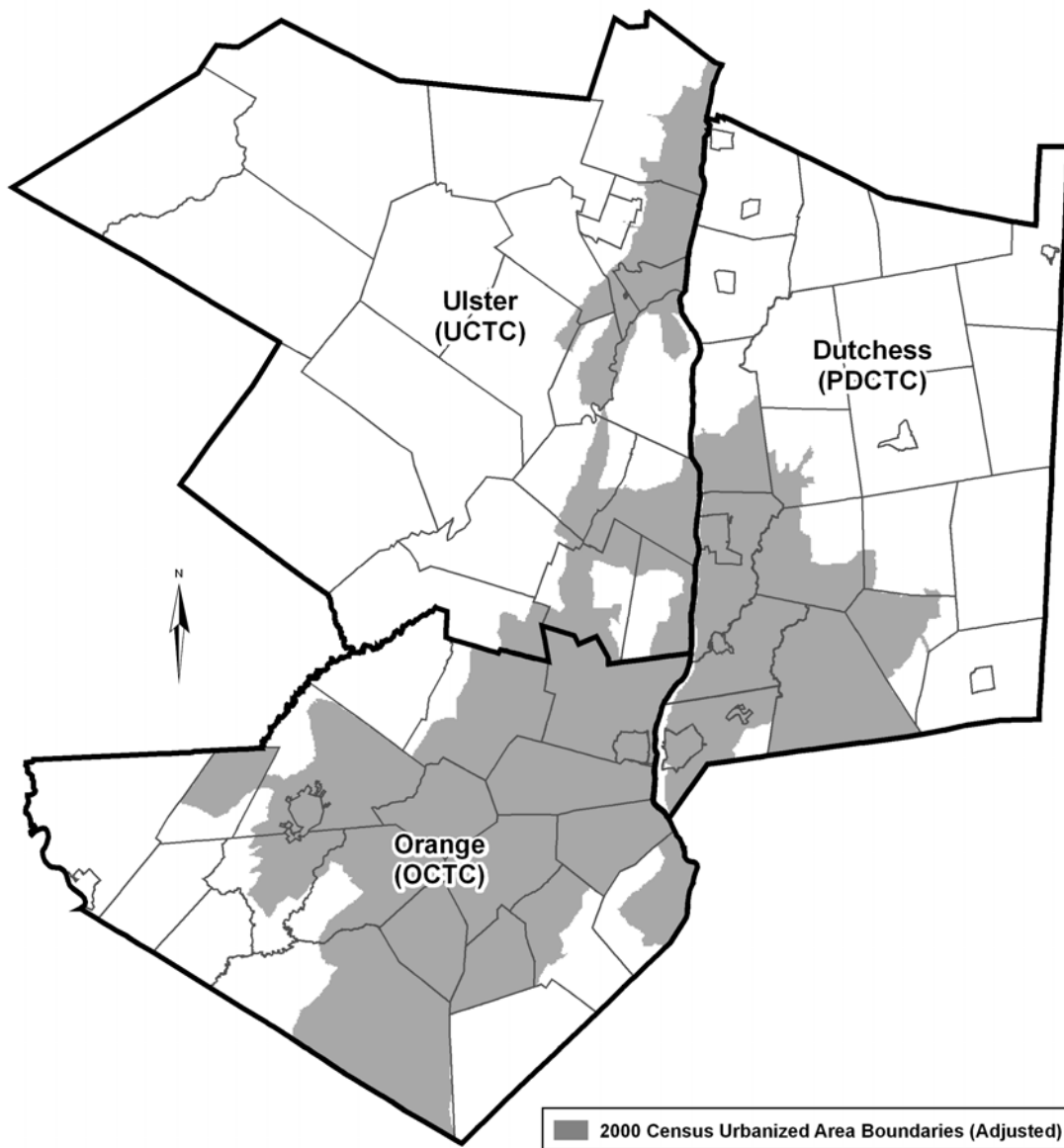
The PDCTC carries out its planning responsibilities in accordance with the requirements of the **Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA)** and related regulations and guidelines. Federal regulations require three major products in order to maintain a transportation process: 1) a Metropolitan Transportation Plan with at least a 20-year planning horizon, 2) a Transportation Improvement Program (TIP) that identifies a multi-year schedule of capital projects, and 3) an annual work program: the UPWP.

PDCTC Organization

The **Executive (Policy) Committee** is responsible for carrying out the transportation planning process in cooperation with applicable federal, state, and local agencies; it is the decision-making body for the PDCTC (Figure 2).

The **Technical (Planning) Committee** includes representatives from each of the member agencies and the local transit agencies. The Technical Committee is responsible for assisting and advising the staff on proposed programs and projects, and for making recommendations to the Council regarding policy issues. It retains decision-making authority for Minor Amendments to the TIP.

Figure 1. Mid-Hudson Valley Transportation Management Area (TMA)



The **Administration Committee** is responsible for overseeing the day-to-day operations of the Poughkeepsie-Dutchess County Transportation Council. Members of the Administration Committee include staff representatives of the Dutchess County Department of Planning and Development (DCDP), NYS Department of Transportation-Region 8 (NYSDOT-Region 8), NYSDOT-Main Office, Federal Transit Administration (FTA), and Federal Highway Administration (FHWA).

The **PDCTC Central Staff** functions are performed by the Dutchess County Department of Planning & Development (DCDP) and Hudson Valley TCC/MPO Unit housed at NYSDOT-Region 8. The two agencies coordinate the activities and tasks described in the UPWP. The Dutchess County staff includes the Transportation Program Administrator and Senior Planner, plus a vacant Planner position. The primary TCC/MPO Unit staff is a Senior Transportation Analyst who provides assistance to the Mid-Hudson Valley Transportation Management Area, including the PDCTC.

PDCTC Planning Process

The PDCTC plays a critical role in providing a forum for ensuring that transportation policy, planning, and program decisions strive to balance the values and needs of the various constituents within the metropolitan area. The overall goal of the planning process is to provide mobility without eroding either the quality of life or the environment in the region.

The PDCTC adopted its most recent long-range plan, **New Connections**, in November 2007, and it serves as the guiding document for the PDCTC and its member organizations. Other significant planning tasks include a major update of the Dutchess County Transportation Model, development of various

Figure 2. PDCTC Membership

<p>Permanent Members Dutchess County Executive, Permanent Chairperson NYSDOT Commissioner Metropolitan Transportation Authority Executive Director City of Beacon Mayor City of Poughkeepsie Mayor Town of East Fishkill Supervisor Town of Fishkill Supervisor Town of Hyde Park Supervisor Town of Poughkeepsie Supervisor Town of Wappinger Supervisor</p> <p>Two Members from the Partially Urbanized Towns (rotating basis) Town of Beekman Supervisor Town of LaGrange Supervisor Town of Pleasant Valley Supervisor</p> <p>One Member from the Urbanized Villages (rotating basis) Village of Fishkill Mayor Village of Wappingers Falls Mayor</p> <p>Two Members from the Non-Urban Towns (selected by Dutchess County Supervisors and Mayors Association) Town of Amenia Town of Pine Plains Town of Clinton Town of Red Hook Town of Dover Town of Rhinebeck Town of Milan Town of Stanford Town of North East Town of Union Vale Town of Pawling Town of Washington</p> <p>Non-Voting (Ex-Officio) Members NYS Bridge Authority Director NYS Thruway Authority Director Federal Highway Administration Federal Transit Administration NYSDOT Regional Director, Permanent Secretary</p>

management and monitoring systems, and coordination of data collection and analysis activities.

The **2008-2012 Transportation Improvement Program** was adopted in October 2007 and includes the major transportation projects scheduled in the metropolitan area for the next five years. This capital program includes all federally funded highway, transit, and mobility projects as well as significant projects funded by state, local, or special authority funds.

2007-2008 Program Accomplishments

The PDCTC continued its work with member agencies and other interested parties on short- and long-range planning, data collection, and capital programming activities during the past year. Major accomplishments for the program year follow:

- Completed and adopted **New Connections**, the new Metropolitan Transportation Plan for the PDCTC, along with its associated air quality conformity determination statement.
- Completed and adopted the **2008-2012 Transportation Improvement Program** and associated air quality conformity determination statement.
- Completed two significant transportation planning projects: the **Route 52 Alternatives Analysis** for the Town and Village of Fishkill and the **Pleasant Valley Hamlet Traffic Analysis**.
- Made substantial progress on the **Dutchess County Transit Development Plan**, completing interim reports on Service Area Characteristics, the Existing Transit System, Service Guidelines, System Diagnostics, and Public Outreach. Also completed a passenger survey for all Dutchess County LOOP and City of Poughkeepsie bus routes.
- Completed and adopted changes to the **Functional Classification** of federal-aid eligible roads in Dutchess County.
- Adopted a new SAFETEA compliant **Public Participation Policy**.
- Adopted new **Operating Procedures**, which incorporate new guidelines on how projects are added, removed, or changed in the TIP.
- Maintained formal communication ties with OCTC and UCTC for items of mutual concern, especially those required in Transportation Management Areas (TMA).
- Supported the Association of NYSMPOs by sponsoring a **Shared Cost Initiative** on Transit Supportive Development.

2008-2009 Program Highlights

Work activities for the 2008-2009 program year will resemble those in the current program. Major highlights follow:

- Print and distribute **New Connections**.

- Complete the **Dutchess County Transit Development Plan**.
- Complete a **Coordinated Public Transit-Human Services Transportation Plan** for Dutchess County.
- In conjunction with Dutchess County DPW, progress the **CR 93 Corridor Management Plan** for the Town of Wappinger.
- Carry on with updating MPO activities and products to meet **SAFETEA** metropolitan planning requirements, related rulemakings and provisions from *New Connections*.
- Create project selection criteria for future **Transportation Improvement Programs**.
- Review the **Congestion Management Process**.
- Identify priority transportation corridors within the County.
- Enhance regional cooperation and planning with neighboring MPOs (OCTC, UCTC, and NYMTC) on items of mutual need and concern.

Other Transportation Projects

Other studies and plans that may affect the transportation system in and around Dutchess County include the Congestion Pricing program for New York City and *MetroPool's* program to increase awareness and utilization of appropriate transportation demand management strategies. The PDCTC will continue to monitor and review any documents that are produced for regional projects, including Stewart Airport and the Tappan Zee Bridge.

Final selection of Statewide Planning and Research (SPR) projects is not yet complete. While it appears there are no studies specific to our area, there are several statewide studies that the PDCTC will participate in: Bicycle and Pedestrian Training, Smart Growth planning, Freight and Corridor Studies, Planning Tools and Data Collection and Analysis. PDCTC staff will monitor and participate in any SPR projects that relate to our on-going work (e.g. demographic forecasts, ozone action days, and congestion management process).

Consultant Projects

The PDCTC anticipates using consultant services to assist with several projects during the 2008-2009 program year. The PDCTC will carry over two projects in the new program year: CR 93 Myers Corners Road Corridor Management Plan and Dutchess County Transit Development Plan; the latter will be completed early in the program year. The on-going Traffic Monitoring and Intersection Management programs will also continue in 2008-2009. Consultant funds are distributed among the following tasks:

General Development & Comprehensive Planning:	\$67,000	FHWA
Long Range Transportation Planning-Project:	\$210,000	FHWA
Planning Emphasis Areas:	\$75,000	FTA
Other Activities:	\$20,000	FHWA

Carry-Over Funding (FTA)

PDCTC expects to have approximately \$10,000 in carryover funds from FTA Grant NY-80-X016 (as of March 3, 2008) that will support the Transit Development Plan (44.23.01).

Financial Capacity and Staffing Plan

There are currently three PDCTC staff positions in Dutchess County. There is also a Senior Transportation Analyst housed in the NYSDOT-Region 8 offices who has primary responsibility for work with the three MPOs in the Mid-Hudson Valley TMA (OCTC, PDCTC, and UCTC). The PDCTC expects that this level of staff, coupled with other standard program expenditures, will require approximately \$370,000 (federal funds) each program year, which is within the anticipated funding estimates.

The current backlog of funds (previous savings) will be used for special projects that require the assistance of consultants. In 2007-2008 the PDCTC programmed \$193,500 and the current program includes about \$62,500 of backlog funds. Other backlog funds will be used as appropriate projects are identified.

Shared Cost Initiatives (SCI)

PDCTC will continue to participate in Shared Cost Initiatives (SCI) funded jointly by New York’s Metropolitan Planning Organizations and NYSDOT. For the 2008-2009 program year the NYMPOs and NYSDOT will program approximately \$600,000 in combined FHWA and FTA metropolitan planning funds and Statewide Planning and Research (SPR) funds. The un-obligated balance of SCI PL funds (\$12,500) from the 2007-2008 program will be added to cover the cost of projects.

Technical Services – Speed Data	\$50,000
Staff Training	\$10,000
Project Data System	\$82,500
Mitigation Cost Sharing	\$77,500
Software Standardization for Visualization and Desktop Publishing	\$50,000
Future Transportation Revenues: Beyond Federal and State Sources	\$100,000
Staff Services Contract	\$230,000

Additional Staff training will be funded through a rollover of \$159,456 in remaining funds in the 2007-2008 training program.

The PDCTC, in cooperation with NYMTC, will continue to act as the administrative host for the Transit Supportive Development project that was approved in the 2006-2007 program year, and subsequently amended in November 2007.

2008-2009 Work Program

The major task codes for the Poughkeepsie-Dutchess County Transportation Council are listed by the FTA categories. Dutchess County uses the “TA” codes (in parentheses) in its time accounting and reporting activities. The categories are slightly modified from the previous 2007-2008 UPWP to better correspond with federal accounting codes. The time periods for the tasks are based on program year quarters. The major tasks for 2008-2009 are listed below.

- 44.21.00 Program Support and Administration (TA10)**
- 44.22.00 General Development and Comprehensive Planning (TA20)**
- 44.23.01 Long Range Transportation Planning-System (TA30)**
- 44.23.02 Long Range Transportation Planning-Project (TA40)**
- 44.24.00 Short Range Transportation Planning (TA50)**
- 44.25.00 Transportation Improvement Program (TA60)**
- 44.26.00 Planning Emphasis Areas (TA70)**
- 44.27.00 Other Activities (TA80)**

PROGRAM SUPPORT and ADMINISTRATION (44.21.00)

This task category covers the administrative activities necessary to administer and maintain the PDCTC program. The task also includes funding for membership of the 13 New York State MPOs, including the PDCTC, in the Association of Metropolitan Planning Organizations (AMPO). The funds have been allocated to the Binghamton Metropolitan Transportation Study (BMTS) for administration by mutual agreement.

PDCTC Support (TA11)

Description: The objective of this task is to manage the activities of the Poughkeepsie-Dutchess County Transportation Council, and to meet applicable federal, state, and county requirements. This task includes the planning and organizing of program production, support for the Executive and Technical Committees, communication and coordination with federal agencies and NYSDOT, and the day-to-day activities of central staff; standard compliance activities are also completed under this task.

Products: Agendas, Meeting Summaries, and Briefing Packages for Technical Committee and Transportation Council Meetings (As Needed)
Update Title VI Documentation (Jul-Sep 2008)
Completion of DBE Reports (Apr-Sep 2008)

UPWP (TA12)

Description: The UPWP task includes three sub-tasks: print and distribute the 2008-2009 UPWP, prepare the 2009-2010 UPWP, and complete the annual self-certification process.

Products: Print and Distribute 2008-2009 UPWP (Apr-Jun 2008)
Annual Self-Certification (Jul-Sep 2008)
Prepare 2009-2010 UPWP (Oct 2008-Mar 2009)

Periodic Reporting (TA13)

Description: The periodic reporting task has two major components: the development of semi-annual progress reports and the timely preparation of payment requests. PDCTC staff also provides required information to Dutchess County for the annual audit of federally funded programs.

Products: Payment Requests (Quarterly)
Progress Reports (Apr-June 2008, Oct-Dec 2008)
Dutchess County Single Audit (Jul-Sep 2008)

Information and Outreach (TA14)

Description: The PDCTC will fully implement its new Public Participation Policy as it develops major plans, reports, and products. This task includes traditional activities concerning dissemination of reports, media releases, public meetings, and the provision of major reports and other information to various groups and individuals, including libraries and chambers of commerce. The PDCTC will redesign its quarterly newsletter and also continue to maintain its web site as part of this task.

Products: Press Releases and Dissemination of Reports (As Needed)
Public Meetings (As Needed)
Transportation Update (Quarterly)
Mailing List Maintenance (On-going)
Web Page Maintenance (On-going)

Conferences and Workshops (TA15)

Description: This task supports professional development activities through attendance at training sessions, meetings, and conferences. The exchange of information with other MPOs, NYSDOT, and federal agencies remains an integral part of this task. Additional training activities are included in Task TA81.

Products: Meeting and Conference Attendance (As Needed)

GENERAL DEVELOPMENT and COMPREHENSIVE PLANNING (44.22.00)

The General Development and Comprehensive Planning task supports data gathering work in order to identify problems for further study, define requirements for future plans and designs, and develop transportation programming priorities. The task includes analyzing projections for population and household characteristics, potential development and employment centers, and transportation specific data (e.g. traffic monitoring) activities, which support the long range planning tasks (both system and project levels).

Demographic Data (TA21)

Description: PDCTC staff will continue to analyze data from the U.S. Census Bureau and other relevant sources to support on-going projects and initiatives including Environmental Justice. As members of the Mid-Hudson Valley TMA, the OCTC, PDCTC, and UCTC will continue to share their base data, planning assumptions, and transportation model results to measure consistency between and among the MPOs. Staff will also make data available to the public and coordinate with other agencies as needed.

Products: Analysis of U.S. Census Bureau and other related data (As available)
TMA data review and analysis (Apr 2008-Mar 2009)
Agency Coordination (As needed)

Traffic Monitoring (TA22)

Description: Continue the annual traffic count program. Traffic counts (AADT) will be taken at up to 290 locations during 2008, the majority of locations will be counted as classification counts. All data will be consistent with applicable NYSDOT guidelines and requirements. This is an on-going project that focuses on non-state federal-aid eligible roads. The resulting data will be used for on-going traffic modeling and congestion management efforts.

Products: Traffic Monitoring System (Apr 2008- Mar 2009)

Major Projects Tracking (TA23)

Description: This task will provide for continuing updates of the Dutchess County Major Projects database. Dutchess County expects to issue a comprehensive summary report in mid-2008. The information developed from this task assists the PDCTC in its demographic, land use, and travel demand model forecasting work.

Products: Major Projects Summary (Apr-Jun 2008)

Travel Survey (TA24)

Description: The PDCTC has not completed a household travel survey since 1992. During the coming year staff will work in conjunction with the New York Metropolitan Transportation Council (NYMTC) and other partners to complete a regional travel survey.

The PDCTC transferred \$50,000 to NYMTC to pay for a sufficient number of additional surveys to ensure reliability of the results for use in on-going transportation planning activities in the 2007-2008 UPWP.

Products: Agency Coordination (As Needed)

Geographic Information Systems (TA25)

Description: Geographic Information Systems (GIS) will continue to support various PDCTC tasks. Major activities for the program year include the identification of priority corridors, mapping of all TIP projects, and integrating the NYSDOT Local Highway Inventory (LHI) file within a GIS database. On-going efforts included maintenance of transportation data and related data sources (environmental, land use demographic, etc.).

Products: Various maps and databases (As needed)

Census 2010 (TA26)

Description: The upcoming 2010 Census will require the review and creation of data for the Census Bureau. Work will be done on the Local Update of Census Addresses (LUCA) program, which includes reviewing and updating the Census bureau list of residential addresses; an updated mailing list ensures that Census mailings will reach as many households as possible. Also, preliminary work will begin late in the program year to redefine Traffic Analysis Zone (TAZ) boundaries.

Products: Agency Coordination (As needed)
LUCA Update (Apr – Oct 2008)
TAZ Update (Oct 2008 - Mar 2009)

Pavement Condition Monitoring (TA27)

Description: This task will examine the feasibility of annually assessing pavement conditions on the federal aid system. The intent is to review the processes now done by NYSDOT-Region 8 and Dutchess County Department of Public Works and determine if and how the processes could be expanded to evaluate the entire federal aid system.

Products: Agency Coordination (On-going)

LONG RANGE TRANSPORTATION PLANNING – SYSTEM (44.23.01)

Long range planning at the system level forms the basis for future transportation planning activities and specific projects. Studying the transportation system at the County-wide level gives us the ability to identify issues and challenges that cross jurisdictions and borders; this includes issues such as managing congestion or improving air quality. The PDCTC completed an important part of this effort by completing a new 25-year Metropolitan Transportation Plan – **New Connections**. The PDCTC will use the Plan’s policy recommendations to guide staff activities under this task. The Plan also impacts the types of comprehensive and short range planning projects the PDCTC will pursue throughout the program year.

New Connections (TA31)

Description: **New Connections** was adopted in November 2007. During the program year, the PDCTC will incorporate the Plan’s recommendations into other PDCTC planning activities, most notably in how future TIP projects are selected and funded. With assistance from the Dutchess County Planning Department, a final, formatted copy of **New Connections** will be completed.

Products: Implement Plan recommendations (Apr 2008-Mar 2009)

Dutchess County Model Enhancement/Update (TA32)

Description: During the coming year, staff will maintain and update the model to support air quality conformity analysis, and other planning efforts, to include corridor studies and the Congestion Management Process. The model process and data will be evaluated or updated as necessary.

Staff will integrate new traffic simulation software into the regional travel demand model. During the program year, staff will undergo training in the use of the software. The intent is to use this new simulation model for future corridor studies and other planning needs.

In preparation for the upcoming 2010 Census, staff will begin an evaluation of the existing model and identify areas for potential improvements.

Products: Model Maintenance (On-going)
Regional Coordination (On-going)

Priority Transportation Corridors and State Transportation Plan (TA33)

Description: NYSDOT issued its transportation plan, **Transportation Strategies for a New Age: New York’s Transportation Plan for 2030**, in late 2006. A major emphasis of the plan was the identification of priority corridors that serve statewide trade, intercity passenger, and tourism activities. The PDCTC will work with NYSDOT to identify

regional commuter corridors, and to examine how our key facilities complement, enhance, and connect with statewide corridors. This work ties into the policy recommendations in **New Connections**.

Products: Coordination with NYSDOT planning efforts (On going)
Identify Priority Corridors (Apr 2008- Mar 2009)

Clean Air and Energy Planning (TA34)

Description: Dutchess County is part of the Poughkeepsie (Mid-Hudson) Moderate Non-attainment Area for Ozone, which includes Orange and Putnam counties. The PDCTC will continue to cooperate with NYMTC and OCTC in the development of conformity determinations. Staff will also work with the applicable state and federal agencies on development of the new State Implementation Plan (SIP).

Products: Conformity Analyses (As needed)

Congestion Management Process (TA35)

Description: As required by SAFETEA, the PDCTC, along with its TMA partners the OCTC and UCTC, approved a joint Mid-Hudson Valley Congestion Management Process (CMP) in 2005. The CMP established a four step process to measure, locate, and manage severe, recurring congestion in Dutchess, Orange, and Ulster counties. In 2006, the TMA issued a Step 2 Progress Report that identified locations with moderate, heavy, and severe congestion. This information was incorporated into **New Connections**. The PDCTC will incorporate CMP results into the TIP project selection process.

Products: Mid-Hudson Valley TMA CMP (Jul 2008-Mar 2009)

LONG RANGE TRANSPORTATION PLANNING – PROJECT (44.23.02)

Previous long range transportation planning work, most notably **New Connections**, identified subjects that required more detailed study and planning to determine appropriate responses. The projects in this section include those initiated by the PDCTC, as well as some developed and carried out by member agencies.

Community Planning Projects (TA41)

Description: PDCTC staff will offer planning and design assistance on a short-term basis to communities that have joined the Greenway Compact program and want to put Greenway principles into practice by, for example, creating pedestrian- and bicycle-friendly communities, transforming strip commercial areas into mixed-use centers, turning highways into greenways, and taming traffic congestion. These plans will be used to help prioritize projects in the region.

PDCTC staff will offer planning and design assistance on a short-term basis to communities to identify both priority greenspaces for permanent protection and priority growth centers with redevelopment and expansion potential, which includes strengthening existing and historic centers or establishing a new center. “Emerging centers” include growing crossroad hamlets and clusters of shopping plazas along major roadways, with space for infill mixed-use development and connections to nearby housing.

The focus of these projects will be on those that clearly identify the Transportation-Land Use connection and how coordination of land-use planning and transportation activities will foster and promote smart growth.

Products: Community Planning (As requested)

Transit Development Plan (TA42)

Description: In 2006, the two local bus systems, City of Poughkeepsie and Dutchess County LOOP, requested assistance from the PDCTC in completing a comprehensive Transit Development Plan that would identify ways to improve the delivery of transit services to residents. Work began in early 2007 and substantial progress on the plan was made through the previous program year. A final report, which will include recommended route modifications and an implementation schedule, will be completed in the first quarter. This project uses consultant services.

Products: Transit Development Plan (Apr-Jun 2008)

Corridor Management Plans (TA43)

Description: Member agencies have identified several corridors and/or sub-areas that may require more detailed study to determine the type and scope of potential improvements. One candidate project is the **Route 9G Corridor Management Plan** (requested by the Town of Hyde Park). The PDCTC expects to use its on-call consultants to assist with the completion of these projects. The actual project activity and schedule will depend on availability of staff and support by member agencies.

Products: Management Plans (Apr 2008-Mar 2009)

CR 93 (Myers Corners Road) Corridor Management Plan (TA44)

Description: In 2006 the Town of Wappinger requested that the Dutchess County DPW and the PDCTC assist with the development of a Corridor Management Plan for CR 93 (Myers Corners Road). The objective of this analysis is to produce a Corridor Management Plan that identifies and recommends policy and project actions, which will improve vehicular and non-vehicular movement along a portion of CR 93 (Myers Corners Road).

Products: Corridor Management Plan (Apr 2008-Mar 2009)

Regional Transportation Study Liaison (TA45)

Description: PDCTC member agencies, such as NYSDOT, periodically undertake transportation studies that will affect Dutchess County. The purpose of this task is to allow staff to participate on these projects and to act as a liaison to PDCTC committees. Since the PDCTC is not the sponsor for such studies, the expected level of effort will be lower.

Products: Liaison for regional transportation studies (As needed)

SHORT RANGE TRANSPORTATION PLANNING (44.24.00)

Short Range Transportation Planning deals with specific programs and projects that implement long range policy decisions. In addition, proposed transportation projects will be reviewed for potential impacts on the regional transportation network and for consistency with PDCTC strategic goals and policies.

Plan Implementation Activities (TA51)

Description: This task is designed to implement policies and recommendations contained in completed plans and studies, including **New Connections**, the **Fishkill Traffic Analysis**, and **Route 9 Land Use & Transportation Study**. During 2008-2009, the PDCTC expects to continue work with its member agencies to complete projects and activities that are consistent with PDCTC long range, strategic planning goals.

Products: Implementation Activities (On-going)

Management and Operations – Intersection Management (TA52)

Description: In our continuing effort to improve the effectiveness and efficiency of the County’s transportation network, the PDCTC will continue its Intersection Management Program to evaluate the operations of locally controlled signalized and non-signalized intersections. The goal of the program is to identify low-cost improvements that will improve traffic safety and mobility, while reducing congestion and delays. Such improvements include adjusting traffic signal timings, updating lane markings, or purchasing new traffic control devices. The PDCTC and its member agencies will identify candidate projects, and an on-call consultant will perform necessary field work.

In relation to regional operations, the PDCTC will participate as necessary with NYSDOT in the process of updating and maintaining the ITS Regional Architecture.

Products: Evaluate up to 20 intersections (Jul 2008-Mar 2009)
Liaison for meetings (As needed)

Transportation Reviews and Technical Studies (TA53)

Description: The main purpose of this task is to assess the impact of development along major regional transportation facilities. Development proposals in the Dutchess County portion of the metropolitan area will be reviewed, and comments regarding alternatives, design improvements, and mitigating measures will be forwarded to decision-making agencies (e.g. municipal planning, zoning, and legislative boards). Recommendations will focus on accommodating appropriate land uses, encouraging economic development, and managing growth to minimize adverse impacts on major transportation facilities.

Products: Review of Development Proposals (On-going)

TRANSPORTATION IMPROVEMENT PROGRAM (44.25.00)

The objective of this task is to develop, monitor, and update the five-year capital program for transportation projects in Dutchess County. The component parts of the overall New York State Transportation Improvement Program (STIP) will be developed and/or implemented in a consistent and coordinated manner.

Transportation Improvement Program (TA61)

Description: The preparation of the Transportation Improvement Program (TIP) is a critical task, and includes all the activities necessary to develop, adopt, and amend the TIP. The various activities will be accomplished through a combination of meetings, distribution of project reports and specific project listings, and updates of project files. Significant activities during the 2008-2009 program year will include preliminary work on the 2010-2014 TIP, and coordinating allocation of FTA Section 5307 funds among the Mid-Hudson Valley TMA transit agencies.

Products: Preliminary work on the 2010-2014 TIP (Apr 2008-Mar 2009)
Competitive FTA Section 5307 funding (Apr-Sep 2008)

PLANNING EMPHASIS AREAS (44.26.00)

Planning Emphasis Areas (PEA) are established by the FHWA and FTA to advance national goals as established by Federal law, to reflect FTA and FHWA priorities, and to respond to congressional direction established through the appropriations process. PEAs are intended to highlight subjects that should be addressed in FTA and FHWA funded planning programs. The PDCTC will perform the following task to address the Federal priority on coordinating human service transportation and transportation safety.

Coordination of Non-Emergency Human Service Transportation (TA71)

Description: SAFETEA requires the completion of a locally developed, Coordinated Public

Transit-Human Services Transportation Plan prior to the allocation of Federal Transit Administration funds from the Elderly Individuals and Individuals with Disabilities (Section 5310), Job Access Reverse Commute (Section 5316), and New Freedom (Section 5317) programs. Staff will build on work done for the Transit Development Plan (See TA42) to complete this requirement.

Products: Complete coordinated planning process (Apr 2008-Mar 2009)

Transportation Safety and Security Planning (TA72)

Description: The PDCTC will work with NYSDOT and other NYSMPOs to implement the **Strategic Highway Safety Plan (SHSP)**, which includes policies, priorities, and strategies to improve the safety of the transportation system. A statewide group of MPO staff members who work on safety issues will continue to identify strategies to address local issues in a consistent fashion. NYSMPOs will also reach out to other statewide stakeholders to identify ways to better coordinate safety planning. The PDCTC will also work closely with the Dutchess County Traffic Safety Board to identify and mitigate local safety issues.

Products: Liaison for meetings (As needed)
Staff participation on Statewide Working Groups (As needed)

OTHER ACTIVITIES (44.27.00)

Professional Development (TA81)

Description: The PDCTC will evaluate current data sources, forecasting models, and other planning tools to ensure staff have the appropriate skills and experience to carry out their assigned tasks. The emphasis for this program year will be on new addressing SAFETEA requirements. Appropriate travel and training costs will be included in this task.

In addition, the NYSMPO Association has created several working groups to promote information sharing among staff working on similar projects and activities. Working groups have been formed for Geographic Information Systems (GIS), Travel Demand Models, Bicycle and Pedestrian Issues, Safety, and Transit.

Products: Enhanced technical training (As needed)
Attendance at NYSMPO Working Groups (As needed)

FINANCIAL PLAN

This section provides detailed information about the sources of funding for the Poughkeepsie-Dutchess County Transportation Council. A summary of available funds is provided on this page. The remainder of this section contains information about task and object budgets for 2008-2009 FHWA (PL) funds and FTA (5303) funds.

Available Funds

	Federal	Match*	Total
FHWA (PL) Funds			
2008-2009 Allocation ¹	\$517,780	\$129,445	\$647,225
Previous Savings	\$399,335	\$99,834	\$499,168
Total Available	\$917,115	\$229,279	\$1,146,393
2008-2009 Program Budget	\$580,409	\$145,103	\$725,512
Unprogrammed Balance	\$336,706	\$84,176	\$420,881
FTA (5303) Funds			
2008-2009 Allocation ¹	\$107,687	\$26,921	\$134,608
Total Available for Programming	\$107,687	\$26,921	\$134,608
2008-2009 Program Budget	\$107,687	\$26,921	\$134,608

¹ As of 1/17/2008

*Match comes from Dutchess County and NYSDOT

2008-2009 Program Budgets

The following tables show the proposed budgets for the 2008-2009 Work Program. The information is presented in several ways.

Table 1 is a summary of the distribution of funds among the primary staff agencies. Table 2 is a summary of the task budget, and Tables 3 and 4 provide data on the FHWA and FTA object budgets. Table 5 is a detailed summary of FTA Budget, and includes the estimated carryover funds for grant NY-80-X016 (not yet complete).

The financial tables do not include Hudson Valley Transportation Coordinating Committee/MPO Unit staff activities.

**Table 1
Central Staff Budget
2008-2009**

	PL	FTA	Total
Federal Dollars	\$580,409	\$107,687	\$688,096
Dutchess County	\$580,409	\$107,687	\$688,096
<i>Hudson Valley MPO Unit</i>	\$0	\$0	\$0
Total	\$580,409	\$107,687	\$688,096
Match Dollars			
Dutchess County (5%)	\$36,276	\$6,730	\$43,006
NYSDOT-Albany (15%)	\$108,827	\$20,191	\$129,018
for Dutchess	\$108,827	\$20,191	--
<i>for Hudson Valley MPO</i>	\$0	\$0	--
Total	\$145,103	\$26,921	\$172,024
Total Program	\$725,512	\$134,608	\$860,120

Note: Hudson Valley TCC/MPO Unit staff support of the 2008-2009 work program not shown.

**Table 2
Task Budget Summary
2008-2009**

	FHWA			FTA*			Program Total
	Federal Cash	DCDP Match	NYS DOT Total	Federal Cash	DCDP Match	NYS DOT Total	
Totals	\$580,409	\$36,276	\$108,827	\$107,687	\$6,730	\$20,191	\$860,120
Program Support, Administration & Liaison	\$58,040	\$3,628	\$10,883	\$16,152	\$1,010	\$3,029	\$92,742
General Development and Comprehensive Planning	\$87,063	\$5,440	\$16,323	\$5,384	\$337	\$1,010	\$115,557
Long Range Transportation Planning							
System Level	\$58,040	\$3,628	\$10,883	\$5,384	\$337	\$1,010	\$79,282
Project Level	\$174,120	\$10,883	\$32,648	\$10,768	\$673	\$2,019	\$231,111
Short Range Transportation Planning	\$145,104	\$9,069	\$27,207	\$43,079	\$2,689	\$8,074	\$235,222
Transportation Improvement Program	\$17,416	\$1,089	\$3,266	\$5,384	\$337	\$1,010	\$28,502
Planning Emphasis Areas	\$29,024	\$1,814	\$5,442	\$16,152	\$1,010	\$3,029	\$56,471
Other Activities	\$11,602	\$725	\$2,175	\$5,384	\$337	\$1,010	\$21,233

* Only new FTA funds shown

Table 3
FHWA Object Budget
2008-2009

Item	Federal Cash	Dutchess County Match	NYSDOT Match	Total
Staff Salaries	\$174,119	\$10,883	\$70,738	\$255,740
Fringe Benefits	\$87,064	\$5,442	\$38,089	130,595
Travel	\$5,808	\$363	\$0	6,171
Equipment	\$2,904	\$182	\$0	3,086
Supplies/Reproduction	\$2,904	\$182	\$0	3,086
Contractual	\$261,184	\$16,324	\$0	277,508
Other	\$0	\$0	\$0	0
Indirect Charges	\$46,426	\$2,900	\$0	49,326
Totals	\$580,409	\$36,276	\$108,827	\$725,512

Table 4
FTA Object Budget*
2008-2009

Item	Federal Cash	Dutchess County Match	NYSDOT Match	Total
Staff Salaries	\$43,072	\$2,692	\$13,124	\$58,888
Fringe Benefits	\$21,536	\$1,346	\$7,067	\$29,949
Travel	\$536	\$34	\$0	\$570
Equipment	\$0	\$0	\$0	\$0
Supplies/Reproduction	\$536	\$34	\$0	\$570
Contractual	\$32,318	\$2,020	\$0	\$34,338
Other	\$0	\$0	\$0	\$0
Indirect Charges	\$9,689	\$604	\$0	\$10,293
Totals	\$107,687	\$6,730	\$20,191	\$134,608

* Only new FTA funds shown

Table 5
FTA Detailed Summary
2008-2009

	Federal Cash	Dutchess County Match	NYS DOT Match	Total
Item				
Staff Salaries	\$43,072	\$2,692	\$13,124	\$58,888
Fringe Benefits	\$21,536	\$1,346	\$7,067	\$29,949
Travel	\$536	\$34	\$0	\$570
Equipment	\$0	\$0	\$0	\$0
Supplies/Reproduction	\$536	\$34	\$0	\$570
Contractual	\$32,318	\$2,020	\$0	\$34,338
Other	\$0	\$0	\$0	\$0
Indirect Charges	\$9,689	\$604	\$0	\$10,293
Total	\$107,687	\$6,730	\$20,191	\$134,608
Task				
44.21.00	\$16,152	\$1,010	\$3,029	\$20,191
44.22.00	\$5,384	\$337	\$1,010	\$6,731
44.23.01	\$5,384	\$337	\$1,010	\$6,731
44.23.02	\$10,768	\$673	\$2,019	\$13,460
44.24.00	\$43,079	\$2,689	\$8,074	\$53,842
44.25.00	\$5,384	\$337	\$1,010	\$6,731
44.26.12	\$16,152	\$1,010	\$3,029	\$20,191
44.27.00	\$5,384	\$337	\$1,010	\$6,731
Total	\$107,687	\$6,730	\$20,191	\$134,608
Carryover (NY-80-016)				
Item				
Staff Salaries	\$0	\$0	\$0	\$0
Fringe Benefits	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Supplies/Reproduction	\$0	\$0	\$0	\$0
Contractual	\$10,000	\$625	\$1,875	\$12,500
Other	\$0	\$0	\$0	\$0
Indirect Charges	\$0	\$0	\$0	\$0
Total	\$10,000	\$625	\$1,875	\$12,500
Task				
44.23.02	\$10,000	\$625	\$1,875	\$12,500
Total	\$10,000	\$625	\$1,875	\$12,500

Note: Carryover estimated as of 12/27/2007

SHARED COST INITIATIVES

NYSMPO SCI – Transit Supportive Development

Description: The objective of this task is to manage a Shared Cost Initiative (SCI) that is investigating how strong connections between transportation, particularly transit services (bus and rail), and planned land use developments can be created and carried out within the metropolitan transportation planning framework. The project was initiated during the 2006-2007 program year and will be carried into 2008-2009.

Project management will be shared among the PDCTC, NYMTC, and NYSMPO staffs.

Funding: Federal Highway Administration (FHWA)

PDCTC Portion	\$178,000
Salaries	\$1,950
Fringe Benefits	\$1,050
Contractual	\$175,000
NYMTC Portion	\$12,000
Project Total	\$190,000

Notes:

¹ NYSDOT will provide required match (\$47,500) for this project.

² In SFY 2006-2007, PDCTC elected to manage the Transit Supportive Development Shared Cost Initiative (SCI). The funding for this task comes from SCI funds and does not affect the PDCTC SFY 2008-2009 UPWP budget.

Appendix A

Summary of Public Comments

Summary of Public Participation Process

The draft **2008-2009 Unified Planning Work Program (UPWP)** was reviewed by the PDCTC Technical Committee at its meetings on January 23, 2008 and February 27, 2008. On January 25, 2008, the PDCTC distributed a UPWP Public Notice (by email and standard mail) to the PDCTC public information mailing list, including local media outlets and Executive/Technical Committee members; the notice provided a brief summary of the UPWP, in addition to announcing its availability. The complete draft UPWP was posted on the PDCTC website (www.dutchessny.gov/pdctc.htm) on the same date.

The notice set a deadline of February 25, 2008 for the receipt of comments on the UPWP. One public comment was received during the thirty-day public comment period:

Empire State Passengers Association – The association commented on the need for specific inclusion of intercity passenger rail in the mix of planning activities. In addition, the letter commented on the need for a study of parking capacity and access issues at the Rhinecliff Station (Amtrak).

PDCTC/NYS DOT Response – Intercity Rail service is an important part of the regional transportation system. Due to its regional impacts, any study would likely come from a more regional agency such as NYSDOT. PDCTC staff would participate as necessary under the Regional Transportation Study Liaison Task (TA45).

NYSDOT has committed to look at the existing parking situation in terms of regional needs. As for connecting transit services, previous attempts at building bus connections to the Rhinecliff Station have failed; NYSDOT once operated a Dutchess-Ulster Connection bus service (DUCK), but stopped the service due to low ridership. However, NYSDOT recently expanded bus service from Kingston to New York City, using the *Trailways* bus line. It has about the same level of service as Metro-North commuter rail service from Poughkeepsie to New York City.

Lastly, Ulster County Area Transit is expanding service from Rosendale to the Poughkeepsie Metro-North Station, where passengers can connect to Amtrak train service.

Empire Passengers



State Association

February 20, 2008

Poughkeepsie-Dutchess County Transportation Council
27 High Street, 2nd fl.
Poughkeepsie, NY 12601

Re: **Comments on Draft Unified Planning Program**

Dear PDCTC:

The Empire State Passengers Association represents and advocates on behalf of intercity rail passengers in New York State. We welcome the opportunity to provide you with comments on the Draft Unified Planning Work Program for 2008-2009.

After reviewing the draft work plan ESPA would like to note our concern with the lack of more specific inclusion of intercity passenger rail in the mix of planning activities. This shortcoming is somewhat more troubling given New York State DOT's recent resolution of longstanding issues with Amtrak and the announced commitment of the Governor and State Legislature to fund several passenger rail investments in the Hudson Valley. These improvements will lead to greater use of Amtrak at Dutchess County's two stations.

ESPA would particularly like to see the PDCTC examine station access improvements in Rhinecliff. Rhinecliff is Amtrak's third busiest train station in New York State and we believe further growth there is currently hindered by peak period seat shortages in Amtrak's current consists as well as inadequate parking capacity at the station. ESPA believes the geography of the Rhinecliff station lends itself to the opportunity for a decked parking facility accessible from the station level but below the sight lines of the station and adjoining residences paralleling the river and the tracks. Connecting bus service to park and ride facilities in Ulster County is also worth exploring. Lastly, improvements to station access at Rhinecliff will reduce the number of people currently driving through the county to Poughkeepsie to take both Metro-North and Amtrak trains.

Thank you for this opportunity to comment on the Draft Unified Planning Program and please include our statement with the official record of the comment period.

Sincerely,

Steve Strauss
Legislative Director
straussnyc@verizon.net

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DEPARTMENT OF
PLANNING & DEVELOPMENT
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