

CERTIFICATE OF DOING BUSINESS UNDER ASSUMED NAME ("D/B/A")

Dutchess County Clerk's Office, 22 Market Street, Poughkeepsie, NY 12601
Bradford H. Kendall, Dutchess County Clerk (845-486-2120)

PURSUANT TO SECTION 130 OF THE GENERAL BUSINESS LAW OF NEW YORK STATE

1. I certify that my name is (print name) _____

2. I am eighteen (18) years of age or older (or if less than eighteen my age is _____ years.)

3. I live at (street address) _____

in (city/town) _____, (state) _____ (zip) _____

4. I intend to do business in DUTCHESS COUNTY at the following address:

(street address) _____

in (city/town) _____, (state) _____ (zip) _____

5. I will do business under the name _____

6. (optional) I further certify that we are the successors in interest to _____

(the person or persons who formerly used this name to conduct or transact business.)

My signature: _____

STATE OF NEW YORK }
COUNTY OF DUTCHESS } SS:

On this _____ day of _____, 20____, before me, the undersigned, personally appeared

_____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity and that by his/her signatures on the instrument the individual, or the person upon behalf of which the individual acted executed the instrument.

(Signature and office of individual taking acknowledgment-Notary Public)

Instructions: Use this form to file for a DBA. Complete the form BUT DO NOT SIGN IT until in the presence of a Notary Public. You will need Photo ID for identification. For multiple signatures, all signers must appear before the Notary Public. Members of my staff are Notaries Public and can witness your signature(s) at no charge if you wish. Bring this form with you or mail it to the Dutchess County Clerk's Office at 22 Market Street, Poughkeepsie, NY 12601 on the first floor. The cost of the filing is \$25.00 and certified copies are \$5.00 payable in cash, bank check or money order. Our office hours are Monday through Friday, 9:00am to 5:00pm. If you have any questions on this filing, please call us at 845-486-2120. Thank you for your business.

Bradford Kendall
Dutchess County Clerk (03/2010)